

## **Environmental Policy**

Radical Internetwork Sdn Bhd is committed to the protection and enhancement of the environment. It takes a close and responsible interest in, and considers and respects the physical, economic and social environments on all projects in which it is involved. It aims to contribute towards environmental improvement and sustainable development by using best practice and innovation to minimise environmental impacts.

We play an active role in supporting and encouraging contractors in reducing their environmental impacts. An environmental action plan seeking continual improvement is to be produced on an annual basis setting out specific objectives, targets and implementation steps, with the progress routinely monitored, reviewed and reported to the board of management.

The policy relies on these environmental principles:

Managers will demonstrate the leadership and commitment necessary to foster a culture of environmental responsibility

- Minimise and where possible, eliminate impacts on the surrounding social and natural environment
- Implementation of the Environmental Management System and manage environmental factors including:
  - > Pollution minimisation
  - Resource and waste management
  - ➤ Ecologically sustainable development
  - ➤ Water quality management environmental risks are to be identified, assessed and controlled to minimise and mitigate the environmental impacts of our operations
- all employees, contractors and operators have a responsibility to protect the environment and to prevent pollution.
- all staff will be provided with the knowledge, awareness and resources required to meet their environmental responsibilities
- Operations, decisions, plans and actions will be conducted in accordance with this policy.

This policy covers both the development works as well as general office procedures.

## Our objectives are to:

- Comply with the requirements of all relevant environmental legislation, codes and guidelines.
- Continually strive for improvement in the environmental performance of its contractors
- Take proactive measures to protect and preserve wildlife & flora and their natural habitats
- Prevent pollution and protect both the natural and built environment
- Reducing the effects of noise, dust, disturbance and inconvenience arising from its activities
- Establish periodic reviews of environmental impacts associated with company activities
- Adopt best practice, set targets, monitor and continuously improve environmental performance
- Identify and implement a continuous programme of measures to minimise identified environmental impacts,
- Involve all employees in development and implementation of our environmental action plan
- Minimise construction & demolition waste through re-use and recycling to reduce the amount of materials being disposed of in land-fill sites and safely dispose of any other types of waste

General office procedure commitments to focus on include reducing consumption of resources by:

- Use of e-mail for all correspondence, where possible
- Double sided printing, reuse of scrap paper and segregation of paper waste for recycling
- Conserve, reuse and recycle e.g. printer toner and ink cartridges
- Reduce energy usage in our buildings
- Send facsimiles from computer Each and every individual working for this company has a part to play in helping us to achieve and maintain a healthy environment for all.



## **Safety Policy**

Radical Internetwork Sdn Bhd is committed to ensuring that persons not employed by this company who may be affected by our activities shall be protected.

Our Safety Policy system is linked with the promotion of Health, and Welfare in the workplace and with the behaviour of individuals and with the identification and elimination of hazards and subsequent control and we commit to as far as is reasonably practicable to ensuring that:

- Work activities are managed so as to ensure the safety, health and welfare of my / our employees.
- Our Safety Statement is maintained, updated and written risk assessments are carried out and reviewed as required and brought to the attention of all employees at least annually.
- Identified protective and preventive measures are implemented and maintained.
- Improper conduct likely to put an employee's safety and health at risk is prevented.
- A safe place of work is provided, which is adequately designed and maintained.
- A safe means of access and egress is provided.
- Safe plant and equipment is provided.
- Safe systems of work are provided.
- Risk's to health from any article or substance is prevented.
- Appropriate information, instruction, training and supervision are provided.
- Suitable protective clothing and equipment, where hazards cannot be eliminated, are provided.
- Emergency plans are prepared and revised.
- Welfare facilities are provided and adequately maintained.
- Competent personnel to advise and assist in securing the safety, health and welfare of our employees are employed when required.

All employees, including sub-contractor employees and self-employed persons, have the responsibility to cooperate with supervisors and managers to comply with statutory provisions and to achieve a healthy and safe workplace for themselves and others affected by their work. The company will consult with our employees on matters of safety, health and welfare and ensure that they are notified of and understand their specific duties under current legislation. The allocation of duties for safety matters and particular arrangements to implement the policy are set out in this company safety statement. This Safety Policy and the Safety Statement will be reviewed and updated to allow for changing circumstances and ensure operational effectiveness. We will ensure that our Safety Policy system is complied with and our annual targets and objectives are met with a view to continual improvement.

This Statement is distributed to all Contracts Managers, Site Managers and Designated Supervisors and shall be available at locations where this company carries on business.



## **Quality Policy**

To ensure that we deliver building and engineering services that meet the Client's requirements and conform to the relevant regulations, codes and specifications, Radical Internetwork Sdn Bhd is totally committed to providing product and service of the highest quality standards.

External verification of our system ensures a process of regular evaluation and improvement. This benefits both the Client and ourselves, and enhances our good reputation within the construction industry.

Other benefits derived from implementing the system effectively include: -

- Clear definition of authority, responsibilities and interfaces, documented in the flowchart procedures
- Motivation of staff towards pride in carrying out their work through interdepartmental co-operation and input
- Encouraging the Construction Team and support services to maintain a Client focus and meet all specified requirements
- Mechanisms to identify, isolate and control nonconforming materials or work
- Promotion of efficiency and cost effectiveness
- Identifying training needs, provide training and assess its effectiveness
- Producing records which demonstrate the achievement of Client requirements
- Getting it right first time and on time
- Delivering the Client, a Quality service to specification and budget

This policy will be brought to the attention of all employees and to all those working for and on behalf of the company.

Date: 02-January-2016

Signed:



**TAN Kay Ming** *Managing Director* 

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